

## Sample Assessment sheet

### Vertical Moulder

Operator Name:	Date of Assessment:
Assessor Name:	

When competence has been achieved, check the appropriate requirement. For operations not carried out, mark N/A for Not Applicable

<p><b>1. Health &amp; Safety</b>  <i>The individual has a suitable level of understanding on health &amp; safety requirements, including:</i></p> <ol style="list-style-type: none"> <li>a. Employee's responsibilities</li> <li>b. Employer's responsibilities</li> <li>c. Noise requirements</li> <li>d. Dust extraction requirements</li> <li>e. Manual Handling requirements</li> </ol> <p><b>2. Machine identification and setting</b>  <i>The individual is able to correctly identify, describe and set/adjust the following:</i></p> <ol style="list-style-type: none"> <li>a. Use of ancillary equipment, jigs, templates and work holders where required, for straight work</li> <li>b. Identify speed range available on the individual machines and appropriate tooling for use at these speeds.</li> <li>c. Shaw guards, pressures, feather boards, methods of breaking through solid timber face boards and hand feeding using push sticks and tunnel guards formed with variable width shaw guards.</li> <li>d. Types of fences for straight work, secondary timber fences, false fences, proprietary finger fences, ( false fence alternative)</li> <li>e. Workpiece support systems for straight fence work, infeed/outfeed positions, use of power feeds to ensure continuity of feed and reduce operator fatigue.</li> </ol> <p><b>3. Machine set up and operation</b>  <i>The individual is able to:</i></p> <ol style="list-style-type: none"> <li>a. State the minimum and maximum size sections that can be safely machined without/with work holding devices</li> <li>b. Use and adjust guards appropriate to the workpiece being machined</li> <li>c. Safely perform straight fence work (where the operation starts and finishes at the ends of the material being machined on its face or edge, in contact with the fence) fed by: hand using a de-mountable power feed.</li> <li>d. Safely perform stopped work (where the operation does not start at the leading end of the material and finishes before the trailing end of the material (including use of backstops and work holding devices))</li> <li>e. Set up and safely run using jigs and work holders single curvature sections in conjunction with ring guides and appropriate guards</li> <li>f. Correctly use safety devices</li> </ol> <p><b>4. Tooling</b>  <i>The individual is able to:</i></p> <ol style="list-style-type: none"> <li>a. Identify and explain the use of types of block in common use within the company (chip limitation blocks)</li> </ol> <p><b>5. Machine Maintenance</b>  <i>The individual is able to:</i></p> <ol style="list-style-type: none"> <li>a. Demonstrate that all guards, fences, tables can be adjusted with ease</li> </ol> <p>Demonstrate that all machine components, guards and safety devices are in a safe condition, well maintained including braking devices and tooling</p>	<p>Achieved</p>
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